

REGULAR MEETING OF THE TOWN OF DARIEN

DECEMBER 4, 2019

MINUTES OF THE DARIEN TOWN BOARD: Supervisor David Hagelberger, Council Members Michael Fix, Barbara Krazmien, David Krzemien, Michael Plitt and Town Clerk Alice Calmes.

A regular meeting of the Darien Town Board, County of Genesee and State of New York was held at the Town Hall, 10569 Allegany Road, Darien Center, NY on December 4, 2019

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|----------|-------------------|--------------|
| PRESENT: | David Hagelberger | Supervisor |
| | Michael Fix | Councilman |
| | Barbara Krazmien | Councilwoman |
| | Michael Plitt | Councilman |
| | Alice Calmes | Town Clerk |
| ABSENT: | David Krzemien | Councilman |

OTHERS PRESENT: Sue Galbraith – Alden Advertiser; Neil Marzolf – Highway Superintendent; Stephen Ferry Jr – Supervisor-Elect; Ronald Meides – Darien Fire Company President; and members of the public.

At 7:33 PM the Supervisor called the meeting to order and recited the Pledge to the Flag.

RESOLUTION #154

MEETING MINUTES

Councilwoman Krazmien offered a resolution to accept the minutes from the November 6, 2019 meeting as read; second by Councilman Fix.

AYES 4 Krazmien, Fix, Plitt and Hagelberger NAYS 0

RESOLUTION #155

MEETING MINUTES

Councilman Plitt offered a resolution to accept the minutes from the November 18, 2019 special meeting as read; second by Councilman Fix.

AYES 4 Plitt, Fix, Krazmien and Hagelberger NAYS 0

At 7:45PM; the public hearing for the renewal of the annual Fire Protection Contract with the Darien Fire Company was opened with a reading of the notice as appeared in the official newspapers. Supervisor Hagelberger announced that the contract has the same dollar amount as last year for each of the three years.

RESOLUTION #156

2020 WAGE INCREASES

Supervisor Hagelberger offered a resolution to authorize the Supervisor to implement the 2020 wage increase package included in the 2020 Adopted Budget; second by Councilman Fix.

AYES 4 Hagelberger, Fix, Krazmien and Plitt NAYS 0

RESOLUTION #157

HEALTH INSURANCE

Supervisor Hagelberger offered a resolution to set the employee contribution rate for health insurance at 5% of the cost of their monthly premium to be added as a deduction on their paycheck starting with the first paycheck of 2020 for those eligible employees accepting the insurance and not covered by a collective bargaining agreement; second by Councilwoman Krazmien.

AYES 4 Hagelberger, Krazmien, Fix and Plitt NAYS 0

RESOLUTION # 158

SEWER RENTS

TOWN BOARD MEETING

DECEMBER 4, 2019

Supervisor Hagelberger offered a resolution to increase the Sewer District No. 1 sewer rents to \$32.00 minimum charge and usage over 4,000 gallons to \$7.00 per thousand gallons per quarter effective January 1, 2020 in accordance with the adopted budget; second by Councilman Plitt.

AYES 4 Hagelberger, Plitt, Fix and Krazmien NAYS 0

RESOLUTION #159

HIGHWAY SUPER. LAPTOP

Supervisor Hagelberger offered a resolution to authorize the replacement of the Highway Superintendent’s computer in accordance with the budget; second by Councilwoman Krazmien.

AYES 4 Hagelberger, Krazmien, Fix and Plitt NAYS 0

RESOLUTION #160

BUDGET TRANSFERS

Supervisor Hagelberger offered a resolution to process budget transfers in accordance with the list read; second by Councilwoman Krazmien.

AYES 4 Hagelberger, Krazmien, Fix and Plitt NAYS 0

- From A1990.4 \$1,500 to A1010.4 Legislative Board due to the WD#6 election
- From A1990.4 \$280 to A1320.4 Auditing due to increased cost
- From A1990.4 \$3,000 to A1650.4 Cent. Comm. System due to Tech Support for Server & Office 360
- From A1990.4 \$500 to A3620.4 Safety Inspection due to increased cost
- From A1990.4 \$16,000 to A8160.4 Refuse & Garbage \$16,000 due to increased cost
- From A1990.4 \$350 to A8686.4 Administration due to required Sexual Harassment Training
- From A1990.4 \$800 to A8810.4 Cemeteries due to support to local cemeteries
- From DA5140.4 \$3,500 to DA5110.4 General Repairs due to increased cost
- From DA5142.4 \$10,000 to DA5110.4 General Repairs due to increased cost
- From DA5142.1 \$20,000 to DA5130.1 Machinery to adjust labor distribution
- From SS8130.2 \$18,000 to SS9901.9 Transfer to Other Funds due to Engineering Services
- From SS915 \$6,000 to SS9901.9 Transfer to Other Funds due to Engineering Services
- From SS915 \$10,000 to SS8110.4 Sewer Administration due to the DEC Consent Order

RESOLUTION #161

CLOSE PUBLIC HEARING

At 8PM, Supervisor Hagelberger offered a resolution to close the public hearing on the Fire Department Contract renewal; second by Councilwoman Krazmien.

AYES 4 Hagelberger, Krazmien, Fix and Plitt NAYS 0

RESOLUTION #162

FIRE CONTRACT

Supervisor Hagelberger offered a resolution to approve the new three-year agreement with the Darien Chemical Fire Company for fire protection commencing on January 1, 2020 and authorize the Supervisor to sign the contract; second by Councilman Plitt.

AYES 4 Hagelberger, Plitt, Fix and Krazmien NAYS 0

RESOLUTION #163

**A RESOLUTION OF THE TOWN BOARD OF THE TOWN OF DARIEN
 AUTHORIZING THE ADOPTION OF THE
 2019 GENESEE COUNTY, NY
 HAZARD MITIGATION PLAN**

TOWN BOARD MEETING

DECEMBER 4, 2019

The Town Board of the Town of Darien met at a special board meeting at the Town Offices of the Town of Darien on the 4th day of December 2019, commencing at 7:30 p.m., at which time and place the following members were:

| | | |
|----------------|------------|-------------------|
| <u>Present</u> | Supervisor | David Hagelberger |
| | Councilman | Michael Fix |
| | Councilman | Barbara Krazmien |
| | Councilman | Michael Plitt |

| | | |
|--------|------------|----------------|
| Absent | Councilman | David Krzemien |
|--------|------------|----------------|

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, § 104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law, and

WHEREAS, all jurisdictions within Genesee County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS; proactive mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Genesee County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Genesee County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW ON MOTION OF David Hagelberger which has been duly seconded by Michael Fix,

BE IT RESOLVED that the Town of Darien

- 1) Adopts in its entirety, the 2019 Genesee County Hazard Mitigation Plan (the “Plan”) as the jurisdiction’s Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Hazard Mitigation Steering Committee and Planning Partnership as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

PASSED AND ADOPTED on this 4th day of December 2019, by the following vote:

Ayes: 4
Nays: 0

TOWN CLERK – to limit times of working alone, will be changing hours to: Monday – Thursday 8AM – 3PM and Saturdays 8AM – 12PM.

TAX COLLECTOR – tax bills will be coming out at the end of this month.

HISTORIAN – indicated will complete this year, but won't be continuing due to her new job

TREATMENT PLANT – As the temps get low, the numbers get worse; it's been a long summer working to find a balance to meet the requirements and we weren't far off. Unfortunately, the EPA doesn't work with us the way that the DEC used to. Had to pull a pump due to a seal leak.

Councilman Plitt thanked Neil and the Highway for taking care of the holiday lights; had Felipe out for the Comp Plan meeting and would like to thank the Board members and employees for the past 8 years.

Councilwoman Krazmien asked if everyone had been through the draft updated employee handbook they were previously given

RESOLUTION #168

**A RESOLUTION OF THE TOWN BOARD OF THE TOWN OF DARIEN
ADOPTION OF THE 2019 UPDATE TO THE TOWN OF DARIEN EMPLOYEE HANDBOOK**

The Town Board of the Town of Darien met at a regular board meeting at the Town Offices of the Town of Darien on the 4th day of December 2019, commencing at 7:30PM, at which time and place the following members were:

| | | |
|---------|------------|-------------------|
| Present | Supervisor | David Hagelberger |
| | Councilman | Michael Fix |
| | Councilman | Barbara Krazmien |
| | Councilman | Michael Plitt |
| Absent | Councilman | David Krzemien |

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law, and

WHEREAS, the Town Board adopted an updated Employee Handbook on July 7, 2010; and

WHEREAS, the Employee Handbook is a guiding document for our employees; and

WHEREAS, changes to the Town's operation and employment law require the document to be updated,

NOW ON A MOTION OF Barbara Krazmien which has been duly seconded by David Hagelberger, therefore

BE IT RESOLVED that the Town Board of the Town of Darien adopts the 2019 Employee Handbook update effective this date, and,

FURTHER RESOLVE, that the Town Clerk make available a copy of this updated Employee Handbook to all town employees.

PASSED AND ADOPTED on this 4th day of December, 2019, by the following vote:

- Ayes: 4
- Nays: 0
- Absent/Abstain: 1
- Quorum Present: Yes
- Dated: December 4, 2019

[SEAL]

Alice Calmes, Town Clerk
Town of Darien

RESOLUTION #169

CASH REPORT

Councilwoman Krazmien made a motion to accept the Supervisor’s Cash report dated November 30, 2019; second by Councilman Fix.

AYES 4 Krazmien, Fix, Plitt and Hagelberger

NAYS 0

Councilwoman Krazmien thanked everyone for the time she had as a Councilwoman.

Councilman Fix thanked Councilman Plitt, Councilwoman Krazmien and Supervisor Hagelberger for all the hard work they’ve put in and it has been a pleasure working with all of you.

RESOLUTION #170

ABSTRACT

Councilman Fix offered a resolution to pay General Fund 325 – 355 (except 348 being held to the year-end meeting for clarification) & 234H – 238H for \$29,957.34; Highway Fund 14 & 223H – 231H & 239H – 240H for \$14,844.68; Sewer District #1 40 – 43 & 232H – 233H & 242H for \$4,110.06; and Water District #3 2 for \$11,516.75.

Supervisor Hagelberger thanked all the Board members for their support of the Supervisor and going forward; it has been an honor working with all of you. Thank you Board and all employees.

RESOLUTION #171

ADJOURN

Councilman Plitt offered a resolution to adjourn at 8:35PM; second by Councilwoman Krazmien.

AYES 4 Plitt, Krazmien, Fix and Hagelberger

NAYS 0

Alice E. Calmes, Town Clerk